

Public Comment & Correspondence:

Thank you cards from staff

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:34 pm.

Roll Call:

Present: Sonja Maynard, Nancy Walzer, Cheryl Miller, Jamie Holcomb, Peggy Campbell, Sandy Nielsen, and Christine Turple Absent: Marcia Woods Others present: Samantha Reid-Goldberg

Approval of Agenda for January 17, 2023

Action: C. Miller moved to approve the agenda. P. Campbell seconded the motion. Yes: 7 No: 0. The motion was adopted.

Approval of Minutes for December 20, 2022

Action: P. Campbell moved to approve the minutes, N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.

Finance

- a. Treasurer's Report: December, 2022

Action: J. Holcomb made a motion to approve the Treasurer's report for December, 2022. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.

1. Review of expenditures over \$1500

- b. HCL Endowment Request: Tech Upgrades

Action: J. Holcomb made a motion to approve the endowment request for tech upgrades. N. Walzer seconded it. Yes: 7 No: 0. The motion was adopted.

Personnel

- a. Technology Specialist: Kathy DeGroot has been hired.

Strategic Plan:

- a. Millage Campaign
b. Media Presence: survey postcards
c. Establish Capital Budget
d. Evaluate Policies and Hours
i. Policy Update: Potential Minimum wage increase
e. **Action: J. Holcomb made a motion to accept update # in personnel policies 26 and to table 29 until Court ruled.. P. Campbell seconded it. Yes: 7 No: 0. The motion was adopted.**
f. Programming
i. See Director's Report

Director's Report

Director's Report

Upcoming Programming:

- See attached flyer
- Adult Reading Contest: January 23- February 27
Scratch Off Tickets: One ticket for every 5 books read. Patron can either scratch off for prize now, or trade in their scratch off ticket for an entry into the grand prizes drawing. Patrons may also earn a ticket for the grand prize drawing by writing and sharing a book review for the library to use, attending a library program, participating in the library's Make and Take craft or donating a box of single serve snack items for our snack program.

Instant (Scratch Off) Prizes	Grand Prizes
Free Book from the Friends room	Kindle Fire
\$10 Wesco gas cards	\$100 gift card to Ed's
Full size candy bar	

- Calendars went to Great Start for their newsletter, and flyer will be sent to the local papers.

Hoopla checkouts: Held steady for Oct and Nov., almost hit that amount (50 checkouts, 95 dollars) by mid-December.

Patron Point: Training on Patron Point with Sheryl from Lakeland on Jan. 23.

Online Library Card Registration

Welcome emails introduce patrons to the library

Library Card Renewal Reminders

Renewal reminders arrive at 7 days before, 7 days after, and 30 days after card expiration

End of Year Stats: Physical Collection: 36,156 items

Digital Collection: 191,893 items (collectively with Lakeland)

Patrons: 1605

Active Patrons: 243

Discussion

C. Turple presented an adult programming idea: Murder Mysteries. Samantha will work on putting a program together.

Adjournment

Action: N. Walzer moved that the meeting be adjourned at 6:04 pm. C. Miller seconded the motion. Yes: 7 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary